

# University of Puerto Rico Medical Sciences Campus



## ADMISSION REQUIREMENTS School of Dental Medicine (DMD- 4 YEARS REGULAR PROGRAM)

**June 18, 2018**

PO Box 365067, San Juan, Puerto Rico 00936 -5067  
Telephone: (787) 758-2525 extensions: 5206, 5215

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## **School of Dental Medicine**

### **OUR BEGINNINGS**

On June 21 1956, a joint resolution was passed in Puerto Rico's legislature to allocate the necessary funds for the planning and purchase of the initial equipment required to establish the School of Dental Medicine.

The School of Dental Medicine was finally ready to begin its first class in August 1957.

### **VISION**

School of Dental Medicine of the University of Puerto Rico is a leading academic institution and a center for doctoral and post-doctoral education in dentistry in Puerto Rico, the Caribbean and Latin America. In addition, it is the only Spanish-speaking dental school accredited by the American Dental Association (ADA). It is a teaching center that promotes the development of intellectually inquisitive students, aimed at self-learning, sensitive to the needs of their patients and competent in their profession.

### **MISSION**

The School of Dental Medicine's main mission is to train individuals in the practice of dentistry as an integral part of the multidisciplinary team of health professionals who will be in charge of the needs of the Puerto Rican people. The School assumes the leadership of teaching and research in oral health conditions prevailing in the community. The School of Dental Medicine, in fulfilling its mission, is committed to three complementary activities: teaching, research and service.

As part of its mission, the School embraces scientific knowledge and the improvement of the practice of the profession through research in dental sciences, strengthening academic programs, as well as supporting the research efforts of the Institution. Services are offered in order to achieve the well-being of the patient and his community. These services are offered through primary, secondary and tertiary levels, at both intramural and extramural settings, with particular attention to prevention and education. The development of the mission of the School is framed in an academic environment that promotes a great respect for human values and the achievement of social, ethical and economic progress of human beings now and in the future.

### **ORGANIZATION**

The School is one of six in the Medical Sciences Campus. In addition to the First Professional Degree there are graduate programs in Pediatric Dentistry, Oral and Maxillofacial Surgery, residence in General Dentistry, Prosthodontics, Orthodontics and the programs of Endodontics and Advanced Education in General Dentistry (AEGD) affiliated to the School through an Agreement with Lutheran Medical Center. In addition, the school has an Advanced Placement Program for International Dentists. The School of Dental Medicine has three departments. Under the Department of Ecological

Sciences are the following sections: Orthodontics-Pediatric Dentistry, and Community Dentistry. Under the Department of Restorative Sciences is Operative Dentistry and Prosthodontics; and the Department of Surgery consists of the following sections: Endodontics-Periodontics, Oral Surgery, Diagnostic Sciences and Oral Biology.

## LOCATION

The School of Dental Medicine ([Http://www.rcm.upr.edu/en/contact-us/](http://www.rcm.upr.edu/en/contact-us/) ) is located on the first floor and basement of the main building of the Medical Sciences Campus Dr. Guillermo Arbona Irizarry, at the Medical Center of Puerto Rico in Río Piedras.

## ELIGIBILITY CRITERIA TO APPLY TO THE SCHOOL OF DENTAL MEDICINE

The eligibility criteria of the School of Dental Medicine follows, as well as other recommendations for the application for admission. In addition, included are the names and telephone numbers of persons to contact for orientation and admission to this School.

### Minimum Eligibility Criteria

To be eligible to the first year class of the School of Dental Medicine, the candidate must present evidence of having completed 90 credits based on semester studies at a college or university duly accredited. Within these courses the following are required:

Spanish <sup>1</sup>	12 semester hours	18 quarter hours
English <sup>1</sup>	12 semester hours	18 quarter hours
Biology or Zoology	8 semester hours	12 quarter hours
Physical	8 semester hours	12 quarter hours
General chemistry	8 semester hours	12 quarter hours
Organic Chemistry	8 semester hours	12 quarter hours
Social and Behavioral Sciences	6 semester hours	9 quarter hours

(Sociology, Psychology, Political Science, Economics, Anthropology or Ethics)

1. In case the applicant has approved Spanish or English Honor Courses with a grade of B per semester, the Admissions Committee may consider reducing the requirements to six credits.
2. Only courses taken in the departments of the disciplines they represent will be considered.

All requirements must be completed no later than the second semester before the academic year of initiation of studies. At the time of application, you must have a minimum average of 2.50 in all required courses.

All science courses must include theory and laboratory. It is recommended that students choose courses of greater academic complexity, in order to acquire greater maturity and intellectual depth. **The following courses are highly recommended:** Biochemistry or Molecular-Celular Biology; Histology, Physiology, Anatomy, Microbiology, Genetics, Psychology and Ethics.

The courses can be in English or Spanish. All students must be proficient in reading, writing and speaking English and Spanish.

## **ADMISSION PROCESS**

1. The deadline to **apply for admission and submit all required documents is December 1** of the year prior to the academic year of admission. It is the applicant's responsibility to confirm that the applications are complete in all their parts and that all documents required by the Central Admissions Office, and by AADSAS and ADEA, including credit transcripts, comply with this deadline.
2. The candidate must complete the Uniform Electronic Application of the Medical Sciences Campus. This application can be found on the website of the Central Admissions Office (<https://sistemas.rcm.upr.edu/admisiones/>). It must be filed no later than **December 1<sup>st</sup>**.
3. The candidate, also must file the application of the American Association of Dental School Application Services (AADSAS). This must be receive by AADSAS **no later than December 1<sup>st</sup>**.

### ***American Dental Education Association***

#### ***The Application to dental school: ADEA AADSAS***

[http://www.adea.org/dental\\_education\\_pathways/aadsas/Applicants/Pages/default.aspx](http://www.adea.org/dental_education_pathways/aadsas/Applicants/Pages/default.aspx)

### ***ADEA AADSAS <sup>SM</sup> Customer Service Representatives***

<http://www.adea.org/contactus/>

4. In addition, the applicant must submit to the Central Admissions Office of the Medical Sciences Campus, on or before the application deadline, the following:
  - a. Official transcript of each academic institution in which you have studied.
  - b. A non-refundable payment in the amount of \$ 20.00 to cover the charges of the application. The payment can be issued online, by mail or in person. The instructions appear on the Central Admissions Office web page.
5. The candidate must take the Dental Admission Test (DAT) on or before **December 1**. It is the responsibility of the applicant to know the results of the examination under which he/she will be evaluated. The candidate must confirm with the RCM Admissions Officer that the results were received. The DAT must be requested directly on the cybernetic page of:

### ***ADA AMERICAN DENTAL ASSOCIATION DENTAL ADMISSION TEST (DAT)***

<http://www.ada.org/en/education-careers/dental-admission-test/>

**Dental admission Test (DAT) Program Guide**

[http://www.ada.org/en/~/media/ADA/Education%20and%20Careers/Files/dat\\_examinee\\_guide](http://www.ada.org/en/~/media/ADA/Education%20and%20Careers/Files/dat_examinee_guide)

6. For more information or help, write to:

UPR- Medical Sciences Campus  
Central Office of Admissions  
Dental Medicine Program  
PO Box 365067  
San Juan, Puerto Rico 00936 -5067  
(787)758-2525 extensions: 5206 or 5215

**IT IS RESPONSIBILITY OF THE CANDIDATE TO CONFIRM WITH THE OFFICE OF ADMISSIONS THAT ALL DOCUMENTS ARE RECEIVED AND APPLICATION COMPLETE BEFORE THE DEADLINE**

**CRITERIA FOR THE EVALUATION OF APPLICANTS**

Applicants for admission to the School of Dental Medicine of the University of Puerto Rico are evaluated based on four criteria articulated in a formula: academic performance, DAT scores, personal characteristics and approved science courses. Decisions are made strictly by the following formula:

DAT			GPA		INTERVIEW AND PORTFOLIO		EXTRA COURSES
40%			40%		15%		5%
Total Science	Reading Comprehension	Perceptual Ability	Requisite courses	Other courses	Interview	Portfolio	In each recommended area
20%	15%	5%	30%	10%	10%	5%	5%

**1. Academic Performance**

Academic performance is determined by:

- a. Academic average, understanding that a minimum final grade of C (on a scale in which A = 4.00) is mandatory in all courses.
- b. The number of repetitions, withdraws, poor grades and failures as evidenced by the official transcript of credits.

**2. Dental Admission Test**

The applicant has to take the DAT **on or before the application deadline**. It is recommended that students prepare well before taking the test. The

candidate must take the DAT one year prior to the application deadline so that if necessary, he / she can repeat the exam. The Council in Dental Education requires a period of 90 days before repeating the exam. The results of the DAT are valid for three years.

### 3. Location of Residence

The School of Dental Medicine of the University of Puerto Rico was established as part of the commitment of the Commonwealth of Puerto Rico to improve and safeguard the health of its citizens. The University of Puerto Rico is a state supported institution, and recognizes its responsibility in preparing personnel to meet the dental health needs of the Island. For this reason, preference is given to qualified applicants who are legal residents of Puerto Rico.

Out of state residents will be considered, with special attention given to applicants who demonstrate strong ties to Puerto Rico. Foreign national applicants with an established legal residence in Puerto Rico will only be considered if, at the time of application, they are either US citizens or have been granted a permanent resident VISA in the United States.

### 4. Personal characteristics

This criterion is evaluated through:

- a. **Personal interview**- After an initial evaluation based on the information mentioned above, the Admissions Committee determines which students will be scheduled for a personal interview.
- b. **Portfolio**- It is a summary of the candidate's educational history and life experiences. The candidate must bring and leave a copy of the portfolio to the Admissions Committee at least one week before the day of the interview. (See guidelines at the end of this document).

### 5. Others

Only fully bilingual candidates are considered.

## ACCEPTANCE

The School of Dental Medicine will send a letter indicating the decision of the Admissions Committee. If accepted, the applicant must notify in writing acknowledge receipt of this letter and the intent to enroll. This notification must be accompanied with a non-refundable deposit of \$ 100.00. The applicant has to comply with the requirements specified in the letter of admission. The applicant must keep this letter and present it as evidence of their admission at the time of enrollment. Any applicant who has accepted admission to the

School of Dental Medicine, is required to participate in the new student orientation when these are scheduled. Failing to attend, the admission will be revoked.

## **ADMISSION STAFF AND COUNSELING**

### **Dean to Student Affairs Assistant**

Dr. Elaine M. Pagan ([elaine.pagan@upr.edu](mailto:elaine.pagan@upr.edu)) (787) 758-2525 Ext. 1113, 1219

### **Admissions Officer**

Rosa M. Vélez-Meléndez ([rosa.velez2@upr.edu](mailto:rosa.velez2@upr.edu)) (787) 758-2525 Ext. 5230

### **Counseling** ([emd.rcm@upr.edu](mailto:emd.rcm@upr.edu))

Prof. Luis Ortiz Rosa ([luis.ortiz34@upr.edu](mailto:luis.ortiz34@upr.edu)) (787) 758-2525 Ext. 1008  
Psychologist

### **Recruiter**

Mrs. Sohé Berríos ([sohe.berrios@upr.edu](mailto:sohe.berrios@upr.edu)) (787) 758-2525 Ext.5138

### **Administrative assistant**

Ms. Gloribell Rojas ([gloribell.rojas@upr.edu](mailto:gloribell.rojas@upr.edu)) (787) 758-2525 Ext. 1113  
Johanna Rosario ([johanna.rosario3@upr.edu](mailto:johanna.rosario3@upr.edu)) (787) 758-2525 Ext. 1110

### **Office of Psychology and Recruitment** (<http://dental.rcm.upr.edu/wp-content/uploads/sites/5/2015/10/OFICINA-BB25-DESDE-ASCENSORES.pdf>)

Office BB-25, Dr. José Guillermo Arbona Building, University of Puerto Rico, Medical Sciences Campus, School of Dental Medicine, Medical Center, Barrio Monacillos, Río Piedras, PR 00936

## ***ADVANCED PLACEMENT PROGRAM FOR INTERNATIONALLY TRAINED DENTISTS***

If you want to know more about the program: <http://dental.rcm.upr.edu/advanced-placement-program/>.

For information, please contact Dr. José R. Matos Perez ([jose.matos5@upr.edu](mailto:jose.matos5@upr.edu)) and Mrs. Magdalena Sepúlveda ([magdalena.sepulveda@upr.edu](mailto:magdalena.sepulveda@upr.edu)) or call (787) 758-2525 extension 2180.

### **Physical Address**

Advanced Placement Program  
Dr. José Guillermo-Arbona Building Office B140  
University of Puerto Rico , Medical Sciences Campus  
School of Dental Medicine  
Medical Center Complex  
Barrio Monacillos  
Río Piedras, PR 00936

**Postal address**  
Advanced Placement Program  
School of Dental Medicine  
Medical Sciences Campus  
University of Puerto Rico  
PO BOX365067  
San Juan, Puerto Rico 00936-5067

### ***VERIFICATION OF DENTAL DEGREE***

Please fax your request to the Registrar of the Medical Sciences Campus of the University of Puerto Rico to (787)756-7944 and allow ten to fifteen working days to process the degree verification.

Should you may arise need to contact the Registrar to the above fax or telephone number to (787).758- 2525 extensions 5223, 5224 or 5328.

Please attach the consent letter from the person subject of the inquiry authorizing disclose of the information.

### **RE APPLICANT**

A candidate who is not admitted and decides to apply again must submit the following documents:

1. New AADSAS application
2. An updated official transcript
3. Provide any other document requested by the Central Admissions Office.

The applicant can send any information that may affect the decision of the Admissions Committee.

### **TRANSFERS**

Write a letter detailing the reasons for your request to Dr. Elaine M. Pagan Assistant Dean of Students Affairs ([elaine.pagan@upr.edu](mailto:elaine.pagan@upr.edu)) or call (787) 758-2525 extensions 1113 or 1219.

### **IMPORTANT**

A regular student, who for any reason withdraws or is suspended from the Program, may be considered for readmission after a one-year waiting period. This student has to compete with applicants for that admission year.



**\* ESTIMATED COSTS**

<b>Expenses</b>	<b>First year</b>	<b>Second year</b>	<b>Third year</b>	<b>Fourth year</b>
Tuition*	\$12,000.00 <sup>1</sup>	\$12,000.00 <sup>1</sup>	\$12,000.00 <sup>1</sup>	\$12,000.00 <sup>1</sup>
Digital books	1,366.00	1,048.00	1,057.00	1,066.00
Maintenance Fee	141.00	141.00	141.00	141.00
Laboratory Fee	6 cursos 198.00	5 cursos 165.00	1 cursos 33.00	1 curso 33.00
Technology Fee	75.00	75.00	75.00	75.00
Educational Resource Fund	711.00	711.00	711.00	711.00
Materials and Instruments	14,768.00	15,419.00	3,622.00	3,622.00
Lodging & Diets	13,231.00	14,554.00	14,554.00	13,231.00
Personal expenses	1,500.00	1,650.00	1,650.00	1,500.00
Transportation <sup>2</sup>	953.00	1,048.00	1,048.00	953.00
Medical Plan <sup>3</sup>	1,168.00	1,168.00	1,168.00	1,168.00
	<b>\$46,111.00</b>	<b>\$47,979.00</b>	<b>\$36,059.00</b>	<b>\$34,500.00</b>
<b>TOTAL FOR THE FOUR YEARS OF STUDY:</b>				<b>\$164,649.00</b>

1. The Tuition for non-residents varies. Please refer to the Office of the Registrar for details.
2. Estimated maximum if you are living in the limits of the metropolitan area.
3. Optional: Dental - Only applies to students who do not have a Private Medical Plan.

**\* COSTS UPDATED TO 2018**

## **INFORMATION TO BE INCLUDED IN THE PORTFOLIO OF THE CANDIDATE TO ADMISSION TO THE SCHOOL OF DENTAL MEDICAL**

One week before the interview, all the candidates for admission to the School of Dental Medicine must bring a portfolio with a copy of any document evidencing the participation in extracurricular activities that they consider significant in their academic, professional and personal development and growth. Below you will find a guide to what can be included in the portfolio. There may be other activities that are not listed here. It must include any extracurricular information or activity that you believe the Admissions Committee should know. Original certificates or documents, transcripts of credits or DAT results will not be accepted in the portfolio.

Below is a list of what is accepted as evidence by each topic:

**Participation in research:** You can include as evidence any publication that includes your name, *table clinics*, evidence of your attendance at research conventions in or outside of Puerto Rico, letter of entity accepting your *abstract* for presentation, poster presentation, letter of recommendation of his mentor in research, thesis or dissertation.

**Participation in community service activities:** These can be participation certificates, letter of appreciation or invitation to the activity, photographs, newspaper reviews, among others.

**Participation in sports activities:** You can include a letter of recommendation, photographs of events or prizes (this includes medals or trophies), journalistic reviews of the event, or any other document that can prove it.

**Member of student or civic associations:** Association card, activity photography, letters or certificates, etc.

**Work:** Letter of recommendation from your immediate supervisor. If you obtained some distinction during the time worked you can also include it (employee of the month, etc.)

**Dental office work:** Letter of recommendation from the dentist and number of hours worked.

The portfolio must include a *Curriculum Vitae* (CV) at the beginning. The CV can help you organize the portfolio. The documents in the portfolio should follow a sequence within their category from the most recent to the oldest beginning with the years of university studies.

**THESE DOCUMENTS MUST BE DELIVERED IN A SOFT FOLDER (REPORT COVER)**

If after reading this you have any questions, you can contact Mrs. Sohé Berríos (787) 758-2525 extension 5138 or with Prof. Luis Ortiz, at (787) 758-2525 extension 1008.